

**Charter Town Homes Condo Association
Board of Director Meeting – November 11, 2021
Minutes of Meeting**

Meeting called to order at 5:30pm

Roll Call: Ed Oddo, Maggie Bishop, Carolyn Oddo, Amy Kennison. Barbara Holmes on phone.

Discussion:

The Board gathered to discuss the option/opportunity to use funds from the reserve account to replace the remaining 7 steps. (Units 3, 4 and 9 were previously approved for replacement at the last meeting on 10/30).

After a review of funds, confirming that the supplier would honor the pricing quoted earlier this year through 12/31/21 and considering that the paving project schedule for sidewalks to be completed next year, the Board agreed and voted to add the 7 additional steps to the step replacement project. *Motion to approve, seconded. Passed 4-0*

Meeting adjourned at 5:45pm.

Next Meeting: November 30, 2021, 5:30, location TBD